

GOVERNMENT OF MEGHALAYA  
INFORMATION TECHNOLOGY & COMMUNICATION DEPARTMENT

No.ITR.27/2012/68

Dated Shillong, the 22<sup>nd</sup> April, 2016

**SHORT NOTICE INVITING TENDER**

Sealed Tender affixing Non-refundable Court Fee Stamp of Rs. 25 (Twenty-five) only is invited from interested persons/Firms/Dealers for disposal of the defective Computer, Printer, UPS, Monitor, Scanner, etc. as shown in ANNEXURE 'A' on as is where is basis. Tender will be received by undersigned upto **11<sup>th</sup> May, 2016** and will be opened on the same day at **4.00 PM** at the Office of Information Technology Department, Meghalaya Shillong in presence of the Tenderers or Representatives if any.

**Terms and Conditions**

1. Tender should be quoted separately for each item to be accompanied by Earnest Money. Earnest Money should be in the form of a Demand Draft in favour of the Member Secretary, Meghalaya Information Technology Society, Meghalaya, Shillong.
2. Rate quoted for each item in Tender should be written clearly both in figures and in words any overwriting should be duly attested.
3. Tender should be addressed to the undersigned by designation, sealed envelop containing the tender must be super scribed by words "Tender for purchase of old/defective items" and be sent the office of the Information Technology Department, Meghalaya, Shillong.
4. The following documents should be attached with Tender, Tender received without the required documents will be summarily rejected.
  - a) Attested copy of Photograph of the Tenderer.
  - b) Earnest Money at 10% of the bid Money.
  - c) Up-to-date trading License in terms of KHADC Regulation Act to whom ever applicable.
5. The intending tenderers may inspect the items as shown in ANNEXURE - 'A' at the location as indicated in any working days from 10.00 hrs to 16.00 hrs. **The base price for each item at Annexure-A is set by the Department.**
6. The successful tenderers would be intimated and a letter of acceptance will be issued by the undersigned.
7. The accepted price in full will have to be deposited by the successful tenderers and the item removed at his/their own cost within the date fixed for the purpose by the Department.

8. The undersigned will not be held responsible for any loss or damage of the defective items, if any, if they are not removed within the specific date.
9. The Earnest Money of the unsuccessful Tenderer shall be released after the reward of tender to the successful tenderer.

Sd/-

(P. Ch. Sangma)

Joint Secretary to the Government of Meghalaya  
Information Technology & Communication Department  
Meghalaya, Shillong.

GOVERNMENT OF MEGHALAYA  
INFORMATION TECHNOLOGY & COMMUNICATION DEPARTMENT

No.ITR.27/2012/70

Dated Shillong, the 22<sup>nd</sup> April, 2016

TENDER NOTICE

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Tender details is available at the IT Department website at [www.ditmeghalaya.gov.in](http://www.ditmeghalaya.gov.in)

Sd/-

Joint Secretary to the Government of Meghalaya  
Information Technology & Communication Department  
Meghalaya, Shillong.

ANNEXURE-A

| <b>Informatilon Technology Department _Base price for auction</b> |                      |                         |                 |                                  |                         |
|---|----------------------|-------------------------|-----------------|----------------------------------|-------------------------|
| <b>Sr. No.</b>  | <b>Item Name</b>     | <b>Item Description</b> | <b>Quantity</b> | <b>Auction Rate (Base Price)</b> | <b>Unit( Piece ...)</b> |
| 1   | CPU Set - Celeron    | 32 bits processor       | 64              | 200                              | Per Piece               |
| 2   | CPU Set - AMD        | 64 bits processor       | 18              | 200                              | Per Piece               |
| 3   | CPU Set - P3         | 32 bits processor       | 18              | 150                              | Per Piece               |
| 4   | CPU Set - P4         | 32 bits processor       | 45              | 300                              | Per Piece               |
| 5   | CPU Set - Dual Core  | 32 bits processor       | 20              | 400                              | Per Piece               |
| 6   | CPU Set - Core 2 Duo | 64 bits processor       | 15              | 700                              | Per Piece               |
| 7   | Dotmatrix Printer    |                         | 4               | 200                              | Per Piece               |
| 8   | Deskjet Printers     |                         | 34              | 200                              | Per Piece               |
| 9   | Laserjet Printers    |                         | 86              | 500                              | Per Piece               |
| 10  | CRT Monitor          |                         | 204             | 200                              | Per Piece               |
| 11  | TFT Monitor          |                         | 12              | 350                              | Per Piece               |
| 12  | 650 VA UPS           |                         | 36              | 150                              | Per Piece               |
| 13  | 1 KVA UPS            |                         | 2               | 200                              | Per Piece               |
| 14  | 2 KVA UPS            |                         | 1               | 500                              | Per Piece               |
| 15  | Scanner              |                         | 8               | 200                              | Per Piece               |
| 16  | Projector            |                         | 3               | 600                              | Per Piece               |