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## Meghalaya Information Technology Society

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NIC Building, Secretariat Hill, Shillong 793 001.

No.MITS.13/2011/3

Dated Shillong the 31<sup>st</sup> August, 2011

### REQUEST FOR EXPRESSION OF INTEREST

The Meghalaya Information Technology Society (MITS), society under Information Technology Department, Government of Meghalaya, intends to sponsor 100 (One Hundred) students to undergo training on Multimedia, Animation, Graphic and Web Designing as per services described below.

The services include to provide training to 100 (One Hundred) Students to equip them with Multimedia, Animation, Graphic and Web Designing skills which will enable them to be professionals in the above fields. The training will have to be imparted within a period of 6 months to 1 (One) year.

The MITS now invites eligible Companies / Agency / Training Institute / Organizations to indicate their interest in providing the services. Interested Companies /Agency/ Training Institute/Organisations must provide information indicating that they are qualified to perform the services as per the presentation format given below.

Qualified Companies / Agency / Training Institute / Organisations will be asked to present their financial bid for providing the above service.

Interested Companies / Agency / Training Institute / Organisations may obtain further information from the office of the undersigned during office hours.

Expressions of interest must be delivered to the office of the undersigned by 30<sup>th</sup> September, 2011 and presentations has to be given on 10<sup>th</sup> October, 2011.

On satisfactory completion of presentations, the eligible companies will be asked to submit the commercial bids.

  
Member Secretary,  
Meghalaya Information Technology Society

## Format for Presentation of Expression of Interest

<b>Expression of Interest to provide training on Multimedia, Animation, Graphic and Web Designing</b>	
<b>Section 1: Organizational Details</b>	<b>50 Marks</b>
1.1 Name of the Firm/Organization:	
1.2 Address of the Head Office:	
1.3 Address of the Offices in Meghalaya:	
1.4 Key Contact Person:	
<b>Section 2: Organizational Profile &amp; Experience</b>	
<b>Section 3: Training Facility &amp; Infrastructure</b>	
<b>Section 4: Course Curriculum &amp; Content</b>	
<b>Section 5: Faculty Profile</b>	
<b>Section 6 : Placement Services</b>	
<b>Section 7 : Presence in Meghalaya</b>	
<b>Presentation</b>	<b>50 Marks</b>