Subject: Proceedings of the Pre-bid meeting held with the Prospective Bidders for the establishment of 225 Common Services Centers (CSC) in Meghalaya

A meeting was held on 28.02.2008 at 11 am at NIC Conference Room NIC Building, Shillong, the State Designated Agency of Government of Meghalaya to respond to the clarifications sought by the prospective Service Centre Agencies (SCA) regarding the RFP issued for selection of SCAs for establishment of 225 Common Services Centers (CSC) in Meghalaya . Following Government Officials besides representatives of various organisations attended the meeting.

Government of Meghalya :

1. Shri A. K Srivastav, IAS , Principal Secretary, Information Technology Department

2. Shri D.P Wahlang, IAS, Secretary, Information Technology

3. Shri. Timothy Dkhar, Director & SIO NIC Meghalaya

Bidders

4. Shri Dilip Kr. Saxena, Zoom Developers Pvt. Ltd.

5. Shri Sushobhan Mukherjee, Sify Technologies Limited

6. Shri Chris Cajee, Entrepreneur, Basix

7. Shri Gagan Jain, Six Sigma Education

NLSA:

4. Dr. Monisha Barthakur, National Co-ordinator

5. Mr. M.M.Pujari , State Anchor

The Principal Secretary welcomed the participants present in the meeting, followed by a brief introduction of the prospective bidders

Sri D.P Wahlang, Secretary & State Nodal officer of Meghalaya IT Society, described the agenda of the meeting and explain the NeGP scheme in general and CSC schemes in particular and requested the bidders to understand the scheme in depth and ask their cooperation in making it successful.

Following are the responses to the key queries raised during the Pre-bid Meet

SN	Query	Response to Query
1.	MSWAN tender has been issued recently , What is the plan for providing connectivity to the CSC through MSWAN	The CSCs would avail the connectivity provided by the MSWAN up to the block level for G2C services only. The last mile connectivity from the block to the village level is proposed to be through broadband connectivity for which the SCA would have to

		invest at each of the CSC end as mentioned in the RFP (Vol-I) for both G2C as well as B2C services. It is expected that SWAN & CSC would be rolled out simultaneously
2.	What bandwidth would be available through MSWAN up to the block level?	Refer clause 4.1 c of the Vol 1 of the RFP. MSWAN would have capacity of minimum 2 mbps initially which is upgradable up to 8 mbps
3.	There are only 32 CICs operational out of the total 39 CICs that are to be integrated within 6 months time limit. Is the time limit applicable for the 7 new CICs also which are yet to be established?	The equipments and other infrastructure for the new CICs have already been procured by the Government. Hence the SCAs are to set up these new CICs also within the 6 months time frame as mentioned in the RFP
4.	What are the services provided by 32 CICs and how much revenue earned by the CICs?	The CIC are mainly providing Computer training, internet browsing facility, data base preparation etc. The detail of the revenue earned would be available at www.cicserver.nic.in. However, these figures are only indicative and the SCAs are advised to make their own assessment
5.	How many operators are there in CIC	Presently around 52 CIC operators are in place
6.	Clarification sought on the amount of the transaction charges of G2C Services	It was clarified that the transaction charges shown in Exhibit 6 (clause 5.5 c) of Vol-I of the RFP, that the list is indicative in nature and would be finalized as on when the G2C services would be ready for delivery through the CSCs
7.	Is there any chance of modification of the Shop & Establishment Act as mentioned in the RFP, as the SCAs may like to operate the Centers for 24 hours if need arises	The State Government may look into the matter upon discussions with the selected SCA before signing the MSA
8.	Can the State Government reconsider the terms of release of the revenue support from the existing provision as laid down in the RFP	Presently there will be no change in the existing clause

After discussions, the committee decided to issue the above Pre-bid Clarifications to the prospective bidders.

(D.P. Wahlang)
Secretary
Meghalaya Information Technology Society.

There are two major components of the CSC IT-infrastructure - Digital Infrastructure and IT Software:

i   Digital Infrastructure would comprise of all onsite technology equipment, such as PCs, Printers, Scanners, Projectors, Digital Camera, Software, and power back ups such as UPS, Genset, etc.

ii   IT Software would comprise of operating System, application for providing services, IS Security and Management and maintenance tools etc.

Exhibit 2 suggests the guidelines for the IT specifications for the CSC hardware:

Exhibit 1: Suggested IT Specifications* for CSC Hardware

Asset Type	Details	Indicative Specifications
Computer Terminals	**Processor**	▪ Celeron Processor Chips or Sempron OR ▪ Intel Pentium IV, 3.0 GHz, 800 MHz FSB HT Processor, 2 MB Cache, 800Mhz FSB OR ▪ AMD Athlon64 3000+ or higher
	Motherboard	Intel Original Motherboard, 845/915/945G Chip OR Equivalent
	Memory	▪ 256 MB DDR SDRAM or Higher
	Hard Drive	▪ 40 GB, SATA/IDE, 7200 RPM or Higher
	Optical Drive	▪ 52X CD RW /DVD R Combo
	FDD	▪ 1.44 FDD
	Speakers	▪ Set of Speakers
	Graphics Card	▪ Onboard Intel GMA900 Graphics, Integrated OR Equivalent
	Audio / Sound	▪ Onboard Intel High Definition Audio system OR Equivalent
	LAN	▪ Onboard integrated 10/100 Mbps LAN
	Fax/Modem	▪ 56.6 Kbps Internal card
	I/O Ports	▪ 1 Serial, 1 Parallel, 6 USB (2.0 version), 2 PS/2 ports,1 Serial, 1 Parallel, 1 VGA Port,1 RJ45 LAN Port, Audio Port
	Keyboard / Mouse	▪ USB or PS2 or serial , 107 Keys Keyboard wired / wireless ▪ USB, PS2, Optical 2 button scroll Mouse - wired / wireless
	Monitor	▪ 15" Colour Monitor
	Operating System	▪ The equivalent of or an OS which delivers functional performances of Microsoft Windows XP Home / Microsoft Windows XP Professional / Linux RHEL 4.0

Asset Type	Details	Indicative Specifications
	Warranty	▪ 3 years warranty
Printer	Dot Matrix Printers	▪ 9 pin head ▪ Pint Speed 300 cps ▪ Print Direction Bi-directional Logic Seeking ▪ 80 / 132 Column Printer ▪ Power supply fluctuation 90-270V
Optional Additional l Printer	MFD InkJet Based (Colour/ B&W)	Inkjet (B&W/Colour) • Print, • Upto 16 ppm in Black. (1200x1200dpi) • 12 ppm in Color. (4800x1200dpi optimized) ▪ External I/O Port 1 USB Port ▪ Supports MS Windows or Linux O/s
Video input	Web Camera	▪ Intelligent Face Tracking ▪ VGA Sensor for low light video capture ▪ Built in microphone ▪ Low distortion, wide field of view lens ▪ 1.3 MP Resolution still photo capability ▪ USB2.0 high speed connectivity
Consumer Premise Equipment	Networking	▪ ADSL Router with WAN modes supported: Connects to host through 10/100Base-TX Ethernet Port OR (For Dial Ups) ▪ Fax/Voice/Data Modem supporting 56 Kbs with ITU-T V.92 Standards
Power Backup	• UPS • Battery • Generator • Alternate Sources including non-renewable energy sources	Customised depending on SCA's requirement.
IT Software	Office Utility Software	▪ The equivalent of or an OS which delivers functional performances of Microsoft Windows XP Home / Microsoft Windows XP Professional / Linux RHEL 4.0 and above

Asset Type	Details	Indicative Specifications
	SCA Portal/ Application	▪ Web Based On/Off line mode access using Interne Explorer or compatible Web Browser
	IS Security	▪ Anti Virus Client
	Enterprise Management	▪ Enterprise/ network Management client/ agent.

The above table is only indicative. It is suggested that each SCA review various software and hardware options available based on the nature of services it intends providing through the CSCs. New range of rugged, power-saving hardware like PCs, etc. are being launched which have been designed to work under higher temperature, dusty environments similar to CSCs. Such options could also be considered by the SCA.

Non-IT Hardware

a. A UPS with appropriate power rating at 0.8 power factor required for all the components as mentioned above to work simultaneously. The UPS should have at least 2 hours back up time.

b. One Generator set with rating at least 1.25 times of the rating of the UPS should be made available as an alternate power source. For the locations where the basic power is available scarcely, the SCA may consider to provide alternate power source, e.g., Solar Power, etc.