TRAINING FOR 2ND BATCH ON INFORMATION TECHNOLOGY ENABLED SERVICES (I.T.E.S) AT MEGHALAYA ADMINISTRATIVE INSTITUTE, SHILLONG TO BE CONDUCTED BY DOEACC CENTRE, GUWAHATI.

DOEACC Centre, Guwahati, an autonomous body under the Ministry of Communications & Information Technology, Govt. of India and the Department of DONER (Development of North Eastern Region), Govt. of India in association with the Department of Information Technology will be conducting 2(two) months training course on ITES leading to the training of Call Centre Executives.

- *Eligibility criteria*: 10+2 passed candidates with good knowledge of English.

- *Selection procedure*: Admission to the Course will be on the basis of performance in the Entrance Test consisting of Aptitude test, Group Discussion/Personal Interview. **No TA/DA will be given for appearing in the test.**

- *Course Fee*: The candidates selected has to pay Rs. 3000/- (Rupees three thousand) only by Demand Draft/IPO drawn in favour of the Under Secretary Information Technology Department (The course fee is Rs. 12000/- of which Rs. 9000/- is subsidy from Department of DONER)

- *Application Forms*: Application forms will be available at MATI from 13-12-04 to 21-12-04 on all working days on payment of Rs. 100/- (Rupees one hundred) by Bank Draft/IPO drawn in favour of the Under Secretary Information Technology Department. Application forms can also be downloaded from http://www.meghdit.nic.in/appl_ites.pdf and should be accompanied by Bank Draft/IPO of Rs. 100/-.

- Placement Assistance: Placement assistance/interview may be organized with reputed Call Centres by DOEACC Centre, Guwahati.

N.B. The I.T. Department reserves the right to increase or stagger the selected candidates for subsequent batches.

For details, contact :

Meghalaya Administrative Training Institute, Meghalaya, Shillong, Phone & Fax : 0364-2226039 or I.T. Department Phone No. 0364-2226824.

Important Dates:
 (a) Date of issue of application form : **13-12-04 to 21-12-04**
 (b) Last date for submission of application form : **22-12-04**
 (c) Date of entrance test : **05-01-05 at 12 noon**.
 (d) Date of personal interview : **05-01-05 from 2.00 PM onwards**
 (e) Date of announcement of result : **05-01-05/06-01-05**
 (f) Date of admission : **06-01-05 to 10-01-05**
 (g) Date of commencement of course : **10-01-05**